

**1<sup>st</sup> Update Meeting on Illegal Logging and Associated Trade  
Convened by Forest Trends**

**FEEDBACK SURVEY**

**March 8, 2006  
9:00 a.m. – 5:30 p.m.**

**House of Sweden  
2900 K St. NW  
Washington DC**

Forest Trends intends to host these update meetings every 6-9 months, hoping to help participants to develop a better understanding of the issues, different perspectives and different initiatives currently being undertaken by governments, industry and NGOs on the issue of illegal logging and associated trade. Ultimately, our goal is to foster a constructive network of stakeholders interested in working on this issue.

This survey will help Forest Trends to design the series of meetings in a way that would be most helpful to North American-based organizations.

1. **Name (optional):** \_\_\_\_\_
2. **Institution (optional):** \_\_\_\_\_
3. **Position (optional):** \_\_\_\_\_
4. **Would you like to receive e-mails about this meeting series?**
  - a. If so, please list e-mail \_\_\_\_\_
5. **Institutional category:**
  - a. US government agency
  - b. NGO
  - c. Industry association
  - d. Industry
  - e. Other: \_\_\_\_\_
6. **How did you hear about his event?**
  - a. Received invite from Forest Trends
  - b. Referred to meeting by \_\_\_\_\_
  - c. Saw notice on Forest Trends website
7. **Timing of meetings:**

These meetings should be held...

  - a. Every 6 months
  - b. Every 9 months

- c. Once a year
- d. Other: \_\_\_\_\_

**8. Location of meetings:**

These meetings should be held...

- a. in same location each time (Washington DC).

*Rationale:*

- i. (U.S.) Government-based initiatives are an important focus of these meetings;
  - ii. Numerous central offices of trade associations and NGOs are located in Washington DC;
  - iii. Centralized location for many (but not all) stakeholders
  - iv. Helps constituency
- b. In a different location each time
  - i. Access wider range of stakeholders
- c. In a different location every other time

Other recommended locations: \_\_\_\_\_

**9. Focus of Update meetings:**

Each meetings should...

- a. focus on recent initiatives in past 6-9 months
- b. focus on specific themes

**10. Topics you would like to see covered in next Update Meeting:**

**11. Presentations / speakers you would like to see covered in next Update Meeting:** (One can nominate oneself or own organization)

**12. Names & contact information for people you think would be interested in being invited to next update meeting**

**13. Meeting Length: 1 day or 2 days?**

**14. Usefulness of this meeting:**

**15. Ways to improve:**

**16. Steering Committee: Would you like to participate in a Steering Committee?**  
Requirements would be 1-2 calls per 6 month period to (a) review last meeting; (b) provide guidance on development of next meeting agenda and (c) if necessary, help to share invitations or provide contacts for potential speakers.

**Name and contact information (if not provided above):**